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Headteacher: Miss K Aldred

1<sup>st</sup> September 2021

Dear Parents and Carers,

I hope this letter finds you all safe, well and ready for the new academic year ahead.

I am writing to inform you that Surrey County Council contractors are to commence roof replacement works at the school in the next few weeks. The works are due to be completed by the end of March 2022. We are delighted this has finally been approved by Surrey County Council and the investment this represents in our school.

We are very pleased that SCC and the contractors have planned the schedule in such a way that the disruption will be minimal, with most of the scaffolding already erected and some of the flat roof works already completed over the summer holiday closure.

As the main school pitched roof works commence, each Year One and Two class will, in turn relocate to another area of the school, due to the noise, that may occur. Each class will move into the children's centre building, whilst the works are carried out in their own classroom. I will update you nearer the time, when this will occur.

Entry to school, for children and parents and carers will continue as per our designated entry points, but please be mindful that space is limited in some areas and you must ensure your child/children stay with you at all times. This is especially important for those families entering via the front carpark. Children must not play or run along the front of school.

May I also advise you that the back-car park and some areas at the front of the school will be taken up by the contractor's compounds so staff, parents and visitors will not be able to park there. Access will be for our taxis and pedestrians only. There will be some occasions when contractors will have deliveries in School Lane but minimal disruption to school and our local residents, is the aim of all concerned. Please assist us also, by walking to school if possible or if this is not feasible, by driving slowly and parking safely and considerately. Please be extra vigilant during this period.

I would like to reassure you that I have been working closely with the contractors and Surrey County Council throughout the summer holiday and the safety of our children, at all times, but especially during works such as these, is my uttermost priority. Inevitably, there will be some disruption over the coming months but I will endeavour to keep this to an absolute minimum for the children.

If you have any queries, please do not hesitate to ask. I will keep you updated as works progress.

Kind regards  
Miss K Aldred