



Bagshot Infant School
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Headteacher: Miss K Aldred

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Dear Parents/Carers

I hope this letter finds you all safe, well and ready for the summer break ahead.

Further to government guidance, issued to schools throughout last week, I have outlined below how we plan to operate the school, when we return for the Autumn Term in September 2021, assuming the government states it is safe to do so, at that time. **All current measures will remain in place until we close, on Wednesday 21st July.**

Some of our decisions will vary from those of other schools; our buildings are very different and our staff and children are all different. I am mindful that sometimes these decisions will not suit every family, however, based on our risk assessment, considering our school context I believe this plan is the best way to continue to keep everyone as safe as possible whilst balancing the need to increasingly return to some form or 'normal' for our children.

You will see from the plan outlined below that, when the children do return, we will be keeping some of the procedures we have adopted and developed over the past year or so. For example, allowing the children to say goodbye to you at the door or gate has meant the children have, in the main settled into their school day much more quickly and calmly.

The Department for Education (DfE) has also asked schools to have a plan, on standby, to revert to restrictions, should local outbreaks or national lockdowns require schools to do so. With that in mind and considering the impact on our very young children's mental health and wellbeing, of appearing to take a step back, we have tried to plan our September reopening to limit the impact on them, should this be required.

Two thirds of our children, will not have known how school operated pre-covid and we will need to take the time to reintroduce activities such as lunchtime in the dining hall, whole school play and lunchtimes, assemblies and events.

What is our plan for September 2021?

The government, along with Public Health England has set out overarching, essential measures that schools should continue to implement in September. Many of these measures have been in place, throughout the year and we are already following them, but I feel it is worth highlighting them again for you here:

System of Controls: Protective Measures

- Anyone that is ill must stay at home.
- Everyone must undertake robust hand and respiratory hygiene regimes.

- Enhanced cleaning measures must be in place.
- Classrooms and shared spaces must be adequately ventilated.
- Everyone coming to school must actively engage with NHS Test and Trace.

Pupil groups

The DfE has advised that children no longer need to remain in 'bubbles'. At Bagshot Infant School that will mean that the children can now learn and play alongside their year group peers, and not just their class bubble. As the term progresses, we will aim to gradually reintroduce events such as assemblies for year groups initially, followed by the whole school.

The children will be taught by their class teacher and a team of support staff. Staff within the year group will interact and move from class to class, for example for Planning, Preparation and Assessment time and lunchtimes.

All year one and two classes will be situated in their usual classrooms. Cherry Class will now return to their designated classroom, within the main early years block alongside Maple class.

Staggered drop off and pick up times.

As stated previously, we have found this year that the children settle much more quickly to their day when they are not gathering in large groups outside on the playground and are able to say goodbye to you at the door or gate. We have therefore taken the decision to continue with separate entrances for different class groups, and to retain the staggered drop off and pick up times as outlined below. We recognise it can be difficult for families, with multiple children, in different year groups or schools so have shortened the waiting times, between year groups, for September.

If you have children in different year groups at Bagshot Infant School, please drop them off and collect them at their allotted entry points.

Start and end times will be as follows:

YEAR 2			
Drop off time:	8.40am		
Pick up time:	2.55pm		
CEDAR class drop off/pick up point:	School Front Door	HOLLY class drop off/pick up point:	Ramp entrance

YEAR 1			
Drop off time:	8.50am		
Pick up time:	3.05pm		
BEECH class drop off/pick up point:	School Front door	OAK class drop off/pick up point:	Ramp entrance

YEAR R			
Drop off time:	9.00am		
Pick up time:	3.15pm		
MAPLE class drop off/pick up point:	School front door	CHERRY class drop off/pick up point :	School Front door

Before and After School Provision

We will not initially be offering wrap around care for the Autumn term. We will continue to work with our providers and update you once we are able.

Enhanced Cleaning

The school will continue to be subject to daily enhanced cleaning routines. High touch areas, within the classrooms and communal areas will be cleaned frequently throughout the day.

Every evening the whole school will be cleaned by our team of contractors.

Communal areas

We will initially limit the crossing of year group movements around the school at any one time. As the term progresses we will reintroduce shared group areas such as the library, forest school, dining hall and main hall.

Toilets will be assigned to year groups of children, supervised by staff, and cleaned frequently.

Classroom Organisation

Each learning area/classroom will have appropriate cleaning spray and wipes in order to continually clean areas such as tables, backs of chairs door handles.

Children should wear their school uniform and parents should continue to facilitate a full change of clean clothes every day.

Doors will continue to be propped open to reduce staff/children touching communal surfaces and windows will be opened for ventilation.

No toys or any other objects must be brought to school.

Hand sanitizer will be available in each of the classrooms and all communal areas such as the reception area and entry points. Reminders to use hand sanitizer and regular handwashing will continue to be placed all around school and children will be encouraged and supervised to wash their hands several times during the day.

Lunchtime

A hot lunch will be provided to each child in school. The children will initially continue to eat their lunch in the classroom.

Each child will need to bring their own clearly named and filled water bottle. (Reception children will be provided with a Bagshot bottle, on their first day at school)

Initially the children will continue to have staggered lunchtime play sessions so that no more than one-year group is outside at any one time. We have found that this year, this has led to calmer and more harmonious playtimes and allowed the children to learn new games, play with new friends and allow the staff to get to know the children more effectively. We will review this situation, as the year progresses.

Illness

If a parent suspects or knows that their child is ill, they **MUST NOT** send them to school and will need to ring the school office to inform us.

If anyone has a cough/temperature/feels unwell at school (showing signs of CoVid19) parents will be contacted and children will be sent home.

If a child or member of staff tests positive for COVID-19 they must self-isolate, at home for 10 days.

Remote Learning

Should your child test positive for COVID-19 and have to remain at home for 10 days, remote learning will be provided via Google Classroom. Should there be insufficient staff, due to COVID-19 illness or isolation, to safely operate a class, work will be set for the whole class via this platform.

Children joining the school in September 2021 will be given login details upon starting.

COVID-19 Testing

Staff will continue to undertake twice weekly lateral flow COVID-19 tests,

Face coverings

Staff will continue to have the option to wear face coverings when within the classroom, moving around the school and interacting with parents and carers. Parents and carers are invited to continue to wear face coverings, when interacting with staff and waiting to drop off and collect their children. This is for the protection of the whole school community and to avoid unnecessary closures of classes or the school.

I appreciate this is a lot of information to digest. As the new academic year progresses our procedures will adapt and change but, I hope this letter gives you a sense of the measures we have planned.

Yours sincerely

Miss K Aldred